



**Terms of Reference**  
**Forest Field Coordinator**  
**WWF-Pakistan**

Reporting to : DCTA- BTASP  
Grade / Title : C-1  
Duty Station : Peshawar  
Employment Contract : Part-Time  
Work Week : 2 (Monday to Friday) Days - 16 hrs / week  
Work Hours : 0830 hrs to 1715 hrs

**Responsibilities:**

- Coordinate and establish Liaison between Project Implementation Consultants (PIC), Project Management Unit (PMU) and Project Executing Agency (The Khyber Pakhtunkhwa, Forest Department).
- Provide Technical inputs to the International Consultants with reference to the local context in Forestry.
- Monitor the field implementation of forest sector activities of the BTASP and advise the PIC and PMU if any corrective measures are needed on technical bases.
- Provide technical inputs to Sub-team of Participatory Forest Management Planning Group for integrating the forest activities in the PFRMP.
- Contribute as a resource person in on-the-Job trainings of the Project
- Provide technical inputs to the ESMF team in the context of forest rules, ordinance and existing practices.
- Assist the CTA and DCTA in forest component of the BTASP during development of progress reports.

**Qualification, Skills & Abilities:**

- Master/BS in Forestry from a recognized university
- At least 5 years of relevant experience
- Adheres to WWF's values, which are: Passionate & Optimistic, Challenging & Inspiring, Credible & Accountable, and Persevering & Delivering Results;
- Personnel management skills and experience;
- Good problem-solving skills and results orientation;
- Demonstrated interpersonal communication and leadership skills;
- Excellent written / spoken English and Urdu; other local languages will be an advantage;
- Proficiency in the use of computer office applications on word processing and spread sheet;

HR department : Signature / Date-----  
Hiring Manager : Signature / Date-----  
Acknowledged by Employee : Signature / Date-----

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